

Parent Code of Conduct

Koonwarra Village School is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students, staff and visitors. Part of that commitment involves having clear expectations around how community members and visitors interact and communicate when they are at school or involved in a school-related activity.

When attending the school or any school-related event, we ask that parents/carers:

- be mindful that they communicate respectfully to, and about, all members of the community;
- refrain from actions or behaviour that would make other community members feel unsafe or uncomfortable such as bullying, harassment, discrimination or vilification;
- do not smoke on school grounds or within four metres of any entrance (in accordance with Victorian Law) or at any external school event (eg FAMP);
- do not come to school, or to any external school event (eg FAMP), intoxicated by alcohol or under the influence of illicit drugs or other substances;
- do not bring illicit drugs on school grounds or to any external school event (eg FAMP);
- show proper care and regard for school property, the property of others and occupational health and safety concerns.

When communicating (written, verbal or other) to anyone else in the school community, we ask that parents/carers:

- ensure they are courteous and respectful at all times;
- ensure that relationships with students are mutually respectful, appropriate for the school context and inclusive;
- ensure that any physical contact with students is appropriate given the age of and relationship with the student;
- do not discipline or raise their voice or get involved in verbal altercations with another parent or child under any circumstances;
- let the school know of any parenting and family court orders in accordance with relevant laws.

When using social media, we ask that parents/carers:

- be respectful to all the members of the school community and the school by not communicating in a negative or defamatory way on-line;
- follow the appropriate internal school processes to voice any grievances about the school. Social media is not the place for this;

- make reasonable efforts to ensure that their children comply with the School’s Digital Technologies Policy;
- do not post photographs representing the school and its students if they have the potential to bring negative connotations towards the school and the school community;
- do not disclose any confidential information of parents, staff, contractors, volunteers, and/or students to third parties without the individual’s express consent;
- make contact with students (other than their own) using any form of social media without the express consent of the student’s parents;

Process for making a complaint

Koonwarra Village School takes any issues that are brought to its attention seriously. If parents express their concerns to the school staff, they can expect to be treated with courtesy and respect in order to try to resolve the matter. Parents are asked to follow the process for raising a concern or complaint as outlined in the school’s Concerns and Complaints Policy (which can be found on our website).

Consequences for breaches of this Code of Conduct

The consequences for breaching this Code of Conduct will be determined by the Principal and may include the following:

- the parent/carer may be unable to enter the school grounds or attend school-related activities or other events.
- the parent/carer may only communicate with members of staff through a nominated school representative.
- in cases of extreme or prolonged breach of this Code of Conduct by a parent, the School Board may terminate the enrolment of the children of that parent.
- where appropriate, other authorities may become involved.

I/We agree to adhere to this Code of Conduct:

Name: Signature:

Name: Signature:

Date: